

## **Mission Statement**

*The mission of the Petoskey Youth Soccer Association is to create an inclusive culture that values the development of the whole player while fostering a lifelong love of the game.*

## **Board Elections, Information, and Application**

### **1. Board Elections**

Must be a current member in good standing.

### **MUST BE A CURRENT MEMBER TO VOTE**

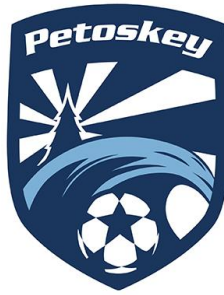
Petoskey Youth Soccer Association (PYSA) is comprised of a 7-15 member volunteer board. PYSA members in good standing are invited to participate in the governing body of the organization. Past experience as a volunteer with PYSA or other non-profit organizations is strongly encouraged. The board meets each month on the third Monday of the month. PYSA also has 5 standing committees that meet regularly. Board members are asked to be on two committees. Board members are also required to be volunteers at our two annual tournaments and membership events. Terms are 2 years with the option to run for a second term.

Standing committees include; Executive, Finance, Travel Team Advisory, Governance, and Nominating.

### **2. Board Member Responsibilities**

**In general, boards of non-profit organizations are responsible to know the group's mission, be good stewards and help nurture the organization. Boards provide oversight, governance, and help plan for the future. More specifically they:**

- Board Members have a Duty of Care, Duty of Loyalty, and Duty of Obedience.
- Create and modify governance and policy, which sets direction and establishes parameters on how the organization will operate.
- Hire, evaluate and delegate responsibilities to an executive director



- Establish an annual budget
- Ensure there are adequate resources and manage these resources effectively
- Help develop strategic plans and monitor the impact of programs and services

### **Board Member Job Description**

- Be committed to the organization; in action and communication
- Attend monthly Board meetings, annual meeting in August, yearly board work session, and June and September annual tournaments
- Attend an on-boarding for Board members
- Understand the legal responsibility as trustee of the organization
- Understand the Bylaws and Policies and Procedures
- Prepare in advance for all board meetings
- Make decisions based on the mission of the organization and what is best for those you serve
- Willingness to chair or co-chair one standing committee
- Recruit new organization members and member volunteers to serve on committees as needed
- Notify staff or secretary if unable to attend a meeting
- Executive Committee to annually evaluate Executive Director
- Help secure necessary resources for the organization

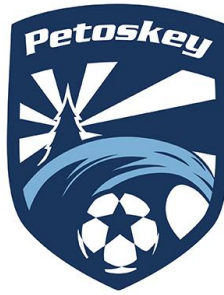
Application Deadline | June 19, 2022

### **3. Applications**

Anyone desiring to become a candidate for election may present a letter of interest and the PYSA Board Interest Form to the Executive Director, to forward to the nominating committee, not less than thirty (30) days prior to the annual meeting of the corporation.

[Click Here to fill out an interest form to join the Petoskey Youth Soccer Association Board](#)

**We encourage all members to attend the General Membership Meeting, where voting will take place and election results be announced at this time. If you are unable to attend you may vote by Absentee Ballot.**



**Please email or call to request an Absentee Ballot.**

**[director@petoskeysoccer.com](mailto:director@petoskeysoccer.com) 231-348-7047**

**Please mail or email your absentee ballot to:**

**[director@petoskeysoccer.com](mailto:director@petoskeysoccer.com) or**

**PO Box 751. Petoskey, MI 49770**

Digital Absentee Ballots will be accepted until August 14, 2022 at 8pm